 **Technican II Standard Job Description**

**Classification Title:** Technician II

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 7

**Job Description Summary:**

The Technician II, under general supervision, pursues series of processes or procedures for an assigned laboratory. Conducts experiments and technical procedures. Performs some laboratory research activities. Makes and records observations and measurements.

**Essential Duties and Tasks:**

**50%: Laboratory Operations**

* Under limited supervision, pursues series of processes or procedures for an assigned laboratory.
* Conducts experiments and technical procedures. Performs some laboratory research activities.
* Reviews literature relating to possible procedures and experiments. Modifies procedures to suit the research need.
* Assists personnel involved in a series of controlled environment or analysis experiments.
* Makes chemical and physical analyses which, although they follow standard procedures and tests, may require the exercise of some ingenuity and improvisation.
* Evaluates and analyzes results.
* Constructs, modifies, adapts, assembles, and operates scientific and laboratory apparatus and equipment.
* Plans and may supervise technical operations.

**30%: Data Entry**

* Uses computer equipment for controlling equipment and compiling data.
* Makes and records observations and measurements.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications**

**Required Education:**

* High school diploma or equivalent combination of education and experience.

**Required Experience:**

* Three years of related experience.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Knowledge of laboratory equipment, scientific apparatus, and computer equipment.
* Ability to multitask and work cooperatively with others.
* Excellent verbal and written communication skills.

**Additional Information**

**Machines and Equipment:**

* General Office Equipment
* Lab Safety Equipment

**Physical Requirements:**

* Ability to lift and move moderate weight objects.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures.
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[x]  **Yes**

[ ]  **No**